

The Village of Los Ranchos de Albuquerque

6718 Rio Grande Blvd. NW Los Ranchos, NM 87107 • (505) 344-6582

Application for Commercial Business License

Please check with zoning before signing a lease

<u>1. This application is for:</u> <i>Please check one</i>	2. Contact Information Business Name: Diministration						
• New Business	Physical Address:						
Renewal	Village of Los Ranchos, NM • 87107 or • 87114						
Renewar	Primary Phone: Alternative Phone:						
	Mailing Address (if different):						
	City: State: Zip:						
	Email Address:						
	Business Website:						
3. Detailed Description of Bus	siness						
Nature of Business (e.g. Dental	Office):						
6-Digit NAICS Code (e.g. 6212)	10 – See Appendix A):						
	oprietor • Corporation • LLC • Partnership • Individual se and/or certification numbers with expiration dates:						
Legal business name if operatin	ng as a DBA:						
CRS State Tax Number:							
Will this business serve or sell a							
Will this business be installing/	erecting/or hanging any signs? • Yes • No						
	h Planning & Zoning to verify that your business can operate in the planned location. os Ranchos require a sign permit <u>before</u> the installation of a sign. See Appendix B.						
4. Owner Information							
Name of Business Owner:							
Owner's Address:							
Driver's License No./State:	/ Expiration Date:						
Last Four Digits of Social Secu	urity No Last Four Digits of FEIN No						
If this business is a corporation their titles, mailing addresses,	n or partnership, please use Appendix C. to list all names of officers or partners, and phone numbers.						

Application is continued on next page

5. Signature

I hereby certify that I have provided complete and accurate information to the best of my knowledge. I acknowledge that failure to comply with the Village of Los Ranchos de Albuquerque's Codified Ordinances in regard to business licensure, signs, dark skies, and all other relevant commercial and Village wide codes may result in a voided business license. Furthermore, I agree that I have read and understand the rules and regulations for the operation of my business in the Village of Los Ranchos. I agree to pay the nonrefundable \$35.00 fee upon submitting my application, and that payment of application does not permit me to operate business in the Village. The fee is not prorated, and renewals will be sent out at the end of each calendar year. Failure to renew before the renewal due date will incur a \$10.00 late fee.

Signature:	
Printed Name:	Date:
Witness:	Date:

6. Associated Safety Permits

Every business in the Village of Los Ranchos de Albuquerque is required to obtain a Fire Safety permit from Bernalillo County, for every branch/location. Upon submitting your application for business, the Bernalillo Fire Department will be notified and will contact you to schedule an initial inspection. Business owners are responsible for payment of permits. See Appendix D.

FOR OFFICIAL USE Permits Completed							
Liquor License Required?	Yes •	No •	Received:	DATE	STAFF INITIALS		
Food & Safety Permit Required?	Yes•	No •		DATE	STAFF INITIALS		
Fire Safety Permit is Required.	Receive	ed:	STAFF INI	TIALS			
8. Village of Los Ranchos Decision	<u>on</u>	FC	OR OFFICIAL US	SE			
Application Payment of \$35.00 Re	eceived or	n:	_ Type:	Receipt Nur	nber:		
This business application has been: Approved • Denied • Cause for Denial:							
Comments and/or Conditions:							
Planning & Zoning Official Signature:							
Business License Number:							
				by			
Business License sent on:	ГЕ	or picked up	DATE	by:	NAME		

Appendix A

Common North American Industrial Classification Systems (NAICS) Codes

Please Visit **<u>naics.com</u>** to browse and search for the appropriate NAICS Code for your business. The following is an example for "Apple Orchards" via the browse NAICS Code Drill Down option.

					ê n	alcs.com	Client Login	C Q. Company Lookup	L Find Your NAICS Code		1. Select "NAICS
		Cliert Logn Q.Company Lookup Q.Find Your NAUS Code								CODE DRILL-	
		ASSOCIATION							12/10/		DOWN"
		Identify Your S Codes – Four Ways to Search!					HASE A	Need H What are you Search			2. Select your
			KEYWORD SEARCH	DRILL-DOWN	DRILL-DOV	VN COMPAN		-Choose One-	•		industry.
1			<u> </u>		_		•	Submit			3. Continue to narrow
			NAICS/SIC Code & Ke	•	Proce Ctrl + EE to refract	a your cache and con the c	 Instant iteration 	NAICS & S	IC Tools		down codes by type.
		The Search Tool has undergone some recent adjustments. Press Ctrl + F5 to refresh your cache and see the current iterat NAICS Search Enter Keyword(s) Full View Search Tigs SIC Search Enter Keyword(s)						NAICS Lookup Help NAICS Codes Table SIC Codes Table			4. Apple Orchards
		NAICS NAICS.Title Common Keywords SIC SIC Description						Crosswalks 2017 NAICS Changes			have a NAICS Code
								History of NAICS/SIC High Risk NAICS		of 111331	of 111331
				MIT A QUERY OR SEARCH		NAICS TO SIC		SBA Size Standards			
				RESULTS		CROSSWA	LK	FAQs			
								Additional R Market Research To			
								Government Contac Business Data Blog			
								Whitepaper Downlos Free Market Profiles	i		
		NAICS CODE LIST: Click Any Two Digit NAICS Code to Drill Down Further									
_					0.0.0.0.0.0						
~	r	<u>Code</u>	e Industry Title	ry, Fishing and Hunti	ng		Number	of Business Estal	349,908		
4	2.	21	Mining						29,169		
		22	Utilities						36,508		
		23	Construction						1,418,510		
	г	31-33	31.33 Manufacturing						608 842		
		Codes <u>Titles</u>									
		<u>Codes</u>	<u>Titles</u>					<u>Total</u>	Marketable US	<u>Businesses</u>	
		<u>Codes</u> 11		restry, Fishing an	d Hunting			<u>Total</u>	Marketable US	Businesses 349,908	
					d Hunting			<u>Total</u>	Marketable US		
		11 1111 111110	Agriculture, For Oilseed and Gra Soybean Farmin	ain Farming	-			<u>Total</u>	Marketable US	349,908 54,845 4,522	
		11 1111 111110 111120	Agriculture, For Oilseed and Gra Soybean Farmin Oilseed (except	ain Farming ing t Soybean) Farmin	-			Total	Marketable US	349,908 54,845 4,522 156	
		11 1111 11110 111120 111130	Agriculture, For Oilseed and Gra Soybean Farmin Oilseed (except Dry Pea and Be	ain Farming ng t Soybean) Farmin ean Farming	-			Total	Marketable US	349,908 54,845 4,522 156 3,448	
		11 1111 11110 111120 111130 111140	Agriculture, For Oilseed and Gra Soybean Farmin Oilseed (except Dry Pea and Be Wheat Farming	ain Farming ng t Soybean) Farmin ean Farming	-			<u>Total</u>	Marketable US	349,908 54,845 4,522 156 3,448 6,285	
3		11 1111 11110 111120 111130	Agriculture, For Oilseed and Gra Soybean Farmin Oilseed (except Dry Pea and Be	ain Farming ng t Soybean) Farmin ean Farming	-			Total	Marketable US	349,908 54,845 4,522 156 3,448	
3	3.	11 1111 11110 111120 111130 111130 111140 111150	Agriculture, For Oilseed and Gra Soybean Farming Oilseed (except) Dry Pea and Be Wheat Farming Corn Farming Rice Farming	ain Farming ng t Soybean) Farmin ean Farming	ng			Total	Marketable US	349,908 54,845 4,522 156 3,448 6,285 25,004	
3	5.	11 1111 11110 111120 111130 111140 111150 1111160	Agriculture, For Oilseed and Gra Soybean Farming Oilseed (except) Dry Pea and Be Wheat Farming Corn Farming Rice Farming	ain Farming ng t Soybean) Farmin ean Farming 3 ain Combination	ng			Total	Marketable US	349,908 54,845 4,522 156 3,448 6,285 25,004 894	
3	3.	11 1111 11110 111120 111130 111140 111150 111160 111191	Agriculture, For Oilseed and Gra Soybean Farmin Oilseed (except Dry Pea and Be Wheat Farming Corn Farming Rice Farming Oilseed and Gra	ain Farming ng t Soybean) Farmin ean Farming 3 ain Combination Farming	ng			Total	Marketable US	349,908 54,845 4,522 156 3,448 6,285 25,004 894 0	
3	5.	11 1111 11110 111120 111130 111140 111150 111150 111191 111199	Agriculture, For Oilseed and Gra Soybean Farmin Oilseed (except Dry Pea and Be Wheat Farming Corn Farming Rice Farming Oilseed and Gra All Other Grain	ain Farming ng t Soybean) Farmin ean Farming 3 ain Combination t Farming Melon Farming	ng			Total	Marketable US	349,908 54,845 4,522 156 3,448 6,285 25,004 894 0 14,536	
3	3.	11 1111 111120 111120 111130 111140 111150 111150 111191 111191 11112 111211 111219	Agriculture, For Oilseed and Gra Soybean Farmin Oilseed (except Dry Pea and Be Wheat Farming Corn Farming Oilseed and Gra All Other Grain Vegetable and I Potato Farming Other Begetable	ain Farming ng t Soybean) Farming an Farming g ain Combination t Farming Melon Farming g le (except Potato)	Farming	111331 - A	nple O		Marketable US	349,908 54,845 4,522 156 3,448 6,285 25,004 894 0 14,536 4,484	
3	3.	11 1111 11110 111120 111130 111140 111150 111150 111191 111191 11112 1112 111211 111219 1113	Agriculture, For Oilseed and Gra Soybean Farmin Oilseed (except Dry Pea and Be Wheat Farming Corn Farming Rice Farming Oilseed and Gra All Other Grain Vegetable and I Potato Farming Other tegetabl	ain Farming ng t Soybean) Farmin ean Farming 3 ain Combination Farming Melon Farming g le (except Potato) Nut Farming	Farming	111331 - A		rchards		349,908 54,845 4,522 156 3,448 6,285 25,004 894 0 14,536 4,484 594	
3	5.	11 1111 11110 111120 111130 111140 111150 111160 111191 111192 11112 1112 11121 11121 11131	Agriculture, For Oilseed and Gra Soybean Farmin Oilseed (except Dry Pea and Be Wheat Farming Corn Farming Rice Farming Oilseed and Gra All Other Grain Vegetable and I Potato Farming Other Legetabl	ain Farming ng t Soybean) Farmin ean Farming 3 ain Combination 6 Farming Melon Farming g le (except Potato) Nut Farming	Farming			rchards		349,908 54,845 4,522 156 3,448 6,285 25,004 894 0 14,536 4,484	1pples.
3	3.	11 1111 11110 111120 111130 111140 111150 111150 111190 111191 11112 1112 11121 11121 11130 111310 111320	Agriculture, For Oilseed and Gra Soybean Farmin Oilseed (except Dry Pea and Be Wheat Farming Corn Farming Rice Farming Oilseed and Gra All Other Grain Vegetable and I Potato Farming Other Legetabl Fruit of Tree I Orac Groves Citro, except O	ain Farming ng t Soybean) Farming an Farming 3 ain Combination t Farming Melon Farming g le (except Potato) Nut Farming Orange) Groves	Farming		try compris	rchards		349,908 54,845 4,522 156 3,448 6,285 25,004 894 0 14,536 4,484 594	apples.
3	5.	11 1111 11110 111120 111130 111140 111150 111160 111191 111192 11112 1112 11121 11121 11131	Agriculture, For Oilseed and Gra Soybean Farmin Oilseed (except Dry Pea and Be Wheat Farming Corn Farming Rice Farming Oilseed and Gra All Other Grain Vegetable and I Potato Farming Other Legetabl	ain Farming ng t Soybean) Farming an Farming 3 ain Combination t Farming Melon Farming g le (except Potato) Nut Farming Orange) Groves	Farming	This U.S. indust Cross-Referenc • Establishn	try compris es. nents engag	r chards es establishme ed in growing ap	ents primarily eng	349,908 54,845 4,522 156 3,448 6,285 25,004 894 0 14,536 4,484 594 aged in growing a	1pples.
3	5.	11 1111 11110 111120 111130 111140 111150 111150 111190 111191 11112 1112 11121 11121 11130 111310 111320	Agriculture, For Oilseed and Gra Soybean Farmin Oilseed (except Dry Pea and Be Wheat Farming Corn Farming Rice Farming Oilseed and Gra All Other Grain Vegetable and I Potato Farming Other Legetabl Fruit of Tree I Orac Groves Citro, except O	ain Farming ng t Soybean) Farming an Farming 3 ain Combination t Farming Melon Farming g le (except Potato) Nut Farming Orange) Groves	Farming	This U.S. indust Cross-Referenc • Establishn one-half o	try compris es. nents engag	rchards es establishme ed in growing ap ishment's agricul	ents primarily eng	349,908 54,845 4,522 156 3,448 6,285 25,004 894 0 14,536 4,484 594 aged in growing a	h the apples or family of tree nuts not accounting for
3	3.	11 1111 11110 111120 111130 111140 111150 111160 111190 111191 11112 1112 11121 11121 11130 111310 111320	Agriculture, For Oilseed and Gra Soybean Farmin Oilseed (except Dry Pea and Be Wheat Farming Corn Farming Rice Farming Oilseed and Gra All Other Grain Vegetable and I Potato Farming Other Legetabl Fruit of Tree I Orac Groves Citro, except O	ain Farming ng t Soybean) Farming an Farming 3 ain Combination t Farming Melon Farming g le (except Potato) Nut Farming Orange) Groves	ng Farming) and Melon Far	This U.S. indust Cross-Referenc • Establishn one-half o	try compris res. ments engag of the establi	rchards es establishme ed in growing ap ishment's agricul	ents primarily eng	349,908 54,845 4,522 156 3,448 6,285 25,004 894 0 14,536 4,484 594 aged in growing a	h the apples or family of tree nuts not accounting for market) are classified in U.S. Industry 111336, Fruit and
3		11 1111 11110 111120 111130 111140 111150 111160 111190 111191 11112 1112 11121 11121 11130 111310 111320	Agriculture, For Oilseed and Gra Soybean Farmin Oilseed (except Dry Pea and Be Wheat Farming Corn Farming Rice Farming Oilseed and Gra All Other Grain Vegetable and I Potato Farming Other Legetabl Fruit of Tree I Orac Groves Citro, except O	ain Farming ng t Soybean) Farming an Farming 3 ain Combination t Farming Melon Farming g le (except Potato) Nut Farming Orange) Groves	Farming	This U.S. indust Cross-Reference • Establishm one-half o Tree Nut (try compris res. ments engag of the establi	rchards ses establishme ed in growing ap shment's agricult	ents primarily eng ples in combination tural production (i.e	349,908 54,845 4,522 156 3,448 6,285 25,004 894 0 14,536 4,484 594 aged in growing a	h the apples or family of tree nuts not accounting for market) are classified in U.S. Industry 111336, Fruit and
3	5.	11 1111 11110 111120 111130 111140 111150 111160 111190 111191 11112 1112 11121 11121 11130 111310 111320	Agriculture, For Oilseed and Gra Soybean Farmin Oilseed (except Dry Pea and Be Wheat Farming Corn Farming Rice Farming Oilseed and Gra All Other Grain Vegetable and I Potato Farming Other Legetabl Fruit of Tree I Orac Groves Citro, except O	ain Farming ng t Soybean) Farming an Farming 3 ain Combination t Farming Melon Farming g le (except Potato) Nut Farming Orange) Groves	ng Farming) and Melon Far	This U.S. indust Cross-Reference • Establishm one-half o Tree Nut 0 <u>2007</u>	try compris res. ments engag of the establi	rchards tes establishme ed in growing ap shment's agricult n Farming. 2012	ents primarily eng ples in combination tural production (i.e	349,908 54,845 4,522 156 3,448 6,285 25,004 894 0 14,536 4,484 594 aged in growing a	h the apples or family of tree nuts not accounting for market) are classified in U.S. Industry 111336, Fruit and s for 111331

Appendix B

(*Please visit the website for complete code and forms*)

§ 9.2.22 SIGNS

(A) **DEFINITIONS.**

(1) SIGN means any device used for visual communication or display to public view of letters, words, numerals, figures, statutes, devices, emblems, pictures or any parts or combinations thereof designated to inform or advertise or promote merchandise, services, activities, or politically related information except for the following:

(a) Signs required by law or signs of a duly constituted governmental body.

(b) Signs placed by a public utility for the safety, welfare, or convenience of the public.

(c) Temporary Holiday Decorations.

(d) Any item of merchandise normally displayed within a show window of a business.

(e) Non-illuminated names of building, dates of erection, monument citations, commemorative tablets and the like when carved into stone, concrete, metal or any other permanent type construction and made an integral part of a permitted structure or made flush to the ground.

(f) Indoor signs not intended to be read from outside.

(E) COMMERCIAL SIGN SIZE AND SPECIFICATIONS.

(1) All individual commercial free-standing signs shall have a maximum of forty (40) square feet on each of a maximum of two (2) sides.

(a) For individual businesses with free-standing signs, a maximum of twenty (20) square feet is allowed for building mounted signage.

(2) Multi-tenant signs, identifying all businesses located on one (1) premise or in one (1) building or cluster of buildings are allowed a maximum of fifty (50) square feet of printed area. Maximum overall sign shall not exceed sixty five (65) square feet.

(a) The perimeter of measurable area includes all embellishments such as pole covers, framing, decorative roofing, support structures or decorative bases including planters. There shall be no written advertising copy on said area, except the name of the complex at the top.

(b) Each business, located within the complex, is allowed twenty (20) square feet of building mounted sign.

(3) Larger signs may be approved by the Planning and Zoning Commission for large buildings and large developments through a site development review and application approval process, if in scale with the size of the building, or distance from the roadway.

(a) For businesses facing directly on a major street and not in shopping centers or complexes, for every linear foot of distance that a building- mounted sign is set back from the nearest street right-of-way line, an increase of one (1) square foot of sign area may be permitted, provided, no sign shall be increased to exceed five percent (5%) of the total area on the side of the building where it is mounted.

(4) For Shopping Centers or complexes where \$ 9.2.22(E)(3)(a) does not apply due to pre-existing buildings and the nearest street right-of-way is in excess of fifty (50) feet, the designated zoning official may approve appropriately scaled signage after taking into consideration the distance from the street and other, existing signage within the complex.

(5) The maximum area allowed for signs shall include any signs painted on windows or other surfaces of the property.

(6) Co-op businesses at a single premise, such as those selling antiques, are considered as one (1) business regarding sign regulations.

(7) If a property is bordered by more than one (1) roadway, it may have one (1) building-mounted sign on each side facing a roadway, but only one free-standing sign.

(8) Measurement of signs:

(a) The area of each sign face on a sign shall be measured as a rectilinear line of not more than eight (8) sides, drawn around and enclosing the perimeter of each printed advertising or information area.

(b) The area shall then be summed and totaled to determine the total area.

(9) Only those sandwich board signs with existing approved permits at the time of May 19, 2008 shall be allowed and shall be displayed only during the hours of operation of the business.

(10) Signs upon a vehicle are permitted, provided that any such vehicle with a sign is not conspicuously parked by a roadway so that it constitutes advertising in and of itself; such vehicles may be used for bona fide delivery and other vehicular purposes.

Appendix C

If this business is a corporation or partnership, please use this form to list all names of officers or partners, their titles, mailing addresses, and phone numbers.

Business Name:		Business License No.					
Busi	iness Owner:						
		Additional Partner(s) or Officer(s):					
1.	NAME:						
	MAILING ADDRESS:						
	PHONE:						
2.	NAME:						
	MAILING ADDRESS:						
	PHONE:						
3.	NAME:						
	PHONE:						
4.	NAME:						
	TITLE:						
	MAILING ADDRESS:						
	PHONE:						
5.	NAME:						
	MAILING ADDRESS:						
	PHONE:						



Appendix D

Bernalillo County Fire Department <u>Fire Safety Code References</u>



This page (Appendix D) is a summary and does not cover the entirety of relevant code language or business owner responsibility; it is for reference only.

The Village of Los Ranchos has an Intergovernmental Agreement (IGA) with Bernalillo County to provide all fire protection for the Village. When a business owner applies for a business license with the Village of Los Ranchos, the Bernalillo County Fire Department (BCFD) will be notified of that application. You, the business owner, will be contacted by the BCFD to schedule an initial inspection. Business owners are responsible for any and all fees associated to safety permits. Fire Safety Permits will be conducted annually as per Village Resolution No. 2019-7-4.

REFERENCES

International Fire Code can be found at:

https://codes.iccsafe.org/content/document/748

International Fire Code - Inspections: Chapter 1, Section 106

International Fire Code - Violations: Chapter 1, Section 109

Village of Los Ranchos Fire Code can be found at:

http://losranchosnm.gov/ordinances

Village Ordinances: Chapter 5, Article 1: International Fire Code

Bernalillo Country Fire Code can be found at:

https://library.municode.com/nm/bernalillo_county/codes/code_of_ordinances?nodeId=BECOCO_CH34FIPRPR

Bernalillo County Fire Code – Penalties: Chapter 34, Article III, Sections 34-79. See below.

Sec. 34-79. - Penalties.

(a) Any person who violates any provision of the International Fire Code or the amendments to the code, or fails to comply therewith, violates or fails to comply with any order made there under, builds a structure in violation of any detailed statement of specifications or plans submitted and approved, or builds a structure in violation of any certificate or permit issued there under, and from which no appeal has been taken, or who fails to comply with such an order affirmed or modified by the "board of appeals" or by a court of competent jurisdiction, within the time fixed herein, shall severally for each such violation and noncompliance, respectively, be guilty of a misdemeanor, punishable by fine up to \$300.00 or by imprisonment for up to 90 days or both such fine and imprisonment. The imposition of one party for any violation shall not excuse the violation or permit it to continue; and all such persons are required to correct or remedy such violation or defects within a reasonable amount of time; and when not otherwise specified, each ten days that prohibited conditions are maintained shall constitute a separate offense.

(b) The application of the above penalty shall not be held to prevent the enforced removal of prohibited conditions.

(Ord. No. 2007-12, § 9, 8-14-07)