

MINUTES
VILLAGE OF LOS RANCHOS DE ALBUQUERQUE
6718 RIO GRANDE BOULEVARD NW
BOARD OF TRUSTEES REGULAR MEETING
Held by Zoom Video Conferencing
Streamed on www.losranchosnm.gov, Facebook and Zoom
Wednesday, April 14, 2021
7:00 P.M.

Present:

Donald T. Lopez, Mayor
Pablo Rael, Mayor Pro Tem/Trustee
Allen Lewis, Trustee
Sandra Pacheco, Trustee
Tom Riccobene, Trustee

Ann Simon, Administrator
Danielle Sedillo-Molina, Clerk
Tammy Silva, CFO
Will Fisher, Treasurer
Nann Winter, Attorney

1. CALL TO ORDER

Mayor Lopez called the regular meeting to order at 7:00 p.m.

2. ROLL CALL

Mayor Pro Tem/Trustee Pablo Rael-Present
Trustee Allen Lewis-Present
Trustee Sandra Pacheco-Present
Trustee Tom Riccobene-Present

3. APPROVAL OF AGENDA

Mayor Lopez asked for a motion to approve the April Agenda.

MOVED: Trustee Riccobene moved to approve the April Agenda.

SECONDED: Trustee Pacheco

ROLL CALL VOTE: Trustee Rael-Yes
Trustee Lewis-Yes
Trustee Pacheco-Yes
Trustee Riccobene-Yes

CARRIED: Motion Passed 4-0

4. PUBLIC COMMENT PERIOD

Written comments submitted to the Clerk prior to the meeting:

None

Participants wishing to speak that registered with the Clerk prior to the beginning of the meeting will be provided an opportunity to speak within the allotted three (3) minute time frame.

None

5. PRESENTATIONS/PROCLAMATIONS

A. Scott Eliason/Shawn Mortensen, Jaramillo Account Group LLC

- I. Briefed the Village on the 2019/2020 Audit.
- II. Provided an overview and discussed the roles of responsibility throughout the process.
- III. Unusual occurrence because the Village typically has no findings:
 - a. Unser Museum transaction that occurred back in 2005 for the transfer of personal property, possible anti-donation violation.
 - b. Incorrect asset life that happened back in 2005 that caused the restatement.
- IV. The Village currently has remedies that are in place to correct it.

Attorney Winter summarized the entire transaction and the Village's current status in rectifying the situation.

6. CONSENT AGENDA

There will be no separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately.

A. MINUTES-MARCH 10, 2021; REGULAR MEETING

Mayor Lopez asked for a motion to approve the Minutes.

MOVED: Trustee Rael moved to approve with the following corrections: Line 744, omission of his vote and correction on line 1031 "his" to "this"

SECONDED: Trustee Lewis

ROLL CALL VOTE: Trustee Rael-Yes
Trustee Lewis-Yes

Trustee Pacheco-Yes
Trustee Riccobene-Yes
Motion Passed 4-0

CARRIED:

7. DEPARTMENTAL REPORTS

- A. MAYOR'S REPORT
- B. ADMINISTRATOR'S REPORT
- C. AGRI-NATURE CENTER MANAGER'S REPORT
- D. PLANNING AND ZONING DIRECTOR'S REPORT
- E. PROJECT MANAGER'S REPORT
- F. PUBLIC SAFETY LIAISON'S REPORT

Trustee Rael asked Ms. Maria Rinaldi for clarification on the engineering fees.

Ms. Rinaldi clarified the fees and the task order.

Trustee Lewis asked Administrator Simon if we have made any commitments on the old Village Hall.

Administrator Simon replied that she received information that there is asbestos and lead and will have to do some mitigation. We do have a cost if we demolish it and a rehab estimate and will present more specific costs at the budget workshop.

Trustee Lewis also asked Administrator Simon about the Farm Manager for the Del Norte property, the RFP?

Administrator Simon indicated that a one-year lease will be put in place, then go out for bid.

Trustee Lewis asked Ms. Rinaldi to bring everyone up to speed regarding NMDOT finalizing Fourth Street.

Ms. Rinaldi reported that we have made progress and NMDOT hired a local government engineer for oversight of the project. I provided him with the top three priorities for Los Ranchos, 1.) The crossing at the Schulte and Fourth Street Intersection 2.) Longitudinal joints, the ADA issue with the stamped concrete sections of the sidewalk and 3.) All the ADA accessible issues in the Promenade.

Trustee Pacheco asked Mayor Lopez about the filming at the El Camino Restaurant.

Mayor Lopez shared briefly what he knew about the production.

Trustee Pacheco asked Administrator Simon about the applicant pool for the Agricultural Program Manager.

Administrator Simon replied that there was a lot of interest in the position and has interviewed ten candidates.

Trustee Pacheco asked Administrator Simon if there is any signage at the old Village Hall regarding use.

Administrator Simon replied that the only signage is the Boy Scouts sign.

Trustee Pacheco asked Ms. Rinaldi about what type of questions and inquiries has she had from residents about Village Center.

Ms. Rinaldi replied that she has met with Homeowner Associations and has provided information from the website to those requesting information

Trustee Riccobene asked Administrator Simon if the Boy Scouts are using old Village Hall for anything other than storage.

Administrator Simon responded that she does not believe so due to COVID.

Trustee Riccobene said he is concerned with the state of the building and the safety of the kids.

8. FINANCIAL BUSINESS

A. DISCUSSION AND APPROVAL OF CASH REPORT-MARCH 2021

Treasurer Will Fisher reported on the following:

Cash Report for the month of March 31, 2021.

Ending cash balance at March 31, 2021 is \$6,854,732.00, which is an increase of \$340,321.86, for this month.

YTD excess of revenues over expenditures is \$1,676,451.24.

CFO Tammy Silva reported the following unusual or significant items:

General Fund – Revenues – Insurance Recoveries- page 2, \$8,070.83, this is the amount of money we received from New Mexico Self Insurer's Fund for our claims at Agri-Nature center.

General Fund – Revenues – Small Cities Assistance Grant- page 2, \$206,443.86, this is the amount of money we received from the State of New Mexico for the FY21 Small Cities Assistance Grant distribution.

General Fund – Capital Expenditure – Capital Buildings & Structures – page 2,

\$16,131.66, for remodel of Village Hall which includes checks to Facility Build and Star Sales (carpet).
Special—Other Funds—Contract Services-Temp Labor—page 22, \$7,954.09, for payments for consulting services with Dan Gerry and services from Jon Young to disk, laser level and plant.
Capital Project Infrastructure—Improvement 4th Street—NMDOT D18477—page 26, \$18,127.37, payment to Bohannan Huston for progress billing on 2nd phase of 4th street.
Capital Project Buildings—Agri-Nature Center Improvements-19-D2933—page 31, \$4,297.50, payment to Insite Works for payment on work at Agri-Nature.

Mayor Lopez asked for a motion to approve the March Cash Report.

MOVED: Trustee Lewis moved to approve the March 2021 Cash Report
SECONDED: Trustee Rael

Discussion:

Trustee Lewis asked CFO Tammy Silva regarding the investment income, is that behind in any way or are interest rates low?

CFO Silva responded that yes, interest rates have dropped, and we are not receiving nearly as much as we were in the last two years and the second item, our investment, the LGIP account, has dropped significantly, by half.

ROLL CALL VOTE: Trustee Rael-Yes
Trustee Lewis-Yes
Trustee Pacheco-Yes
Trustee Riccobene-Yes
CARRIED: Motion Passed 4-0

- B. DISCUSSION AND APPROVAL OF RESOLUTION NO. 2021-04-01; AUTHORIZING THE APPROVAL OF FY 2019/2020 VILLAGE OF LOS RANCHOS DE ALBUQUERQUE FINANCIAL AUDIT IN ACCORDANCE WITH NMAC 2.2.2.10 M. (4). (PREPARED BY JARAMILLO ACCOUNTING GROUP LLC (JAG))**

CFO Silva explained the purpose of the Resolution is for the acceptance of the audit as presented by Jaramillo Accounting Group.

Mayor Lopez asked for a motion to approve Resolution 2021-04-01

MOVED: Trustee Rael moved to approve the Resolution
SECONDED: Trustee Pacheco

ROLL CALL VOTE: Trustee Rael-Yes
Trustee Lewis-Yes
Trustee Pacheco-Yes
Trustee Riccobene-Yes
CARRIED: Motion Passed 4-0

9. PUBLIC HEARINGS

A. NONE

10. OLD BUSINESS

A. CHAD RENNAKER; PALINDROME COMMUNITIES, VILLAGE CENTER UPDATE.

Mr. Rennaker presented images and designs of the project and provided an update on the planned Phase Development.

11. ANNOUNCEMENTS

A. NONE

12. NEW BUSINESS

A. DISCUSSION AND APPROVAL TO ADOPT ORDINANCE NO. 275; AMENDING CHAPTER 7, ARTICLE 2, SECTION 5 OF THE VILLAGE OF LOS RANCHOS ANIMAL CONTROL ORDINANCE PROVIDING FOR NOISES CREATED BY LIVESTOCK TO BE EXEMPT FROM PROVISIONS REGARDING ANIMALS DISTURBING THE PEACE.

Director Justice explained that this is the Ordinance that was brought to the board last month for advertisement. And is a minor change to the code but makes two sections of the code consistent.

Mayor Lopez asked for a motion to approve Ordinance No. 275

MOVED: Trustee Riccobene moved to approve
SECONDED: Trustee Rael

ROLL CALL VOTE: Trustee Rael-Yes
Trustee Lewis-Yes
Trustee Pacheco-Yes

CARRIED:

**Trustee Riccobene-Yes
Motion Passed 4-0**

- B. DISCUSSION AND APPROVAL TO ADVERTISE ORDINANCE NO. 276; AN ORDINANCE AMENDING DEFINITION OF VARIANCE; AMENDING VARIANCE APPLICATION AND APPROVAL PROCESS; AND AMENDING AREA REGULATIONS FOR A-1 ZONE TO ALLOW FOR SMALLER SETBACKS FOR LEGALLY NON-CONFORMING PROPERTIES LESS THAN HALF THE A-1 LOT SIZE MINIMUM.**

Director Justice explained that this is to advertise Ordinance No. 276, a red line version of the existing ordinance. Spoke about the supplemental documents that goes over the options to amend the variance language. The Planning and Zoning Commission formed a subcommittee to address changes to the variance language.

Mayor Lopez asked for a motion to approve the advertisement of Ordinance No. 276.

MOVED:

**Trustee Rael moved to approve the
Advertisement for Ordinance No. 276**

SECONDED:

Trustee Lewis

Discussion:

Trustee Rael asked if on page 120 referring to the Village Center and C1 zoning, there are two different entries there, shouldn't they include the Gateway District also?

Director Justice indicated that was a history of the variance language before the current language, so it is not applicable.

ROLL CALL VOTE:

**Trustee Rael-Yes
Trustee Lewis-Yes
Trustee Pacheco-Yes
Trustee Riccobene-Yes**

CARRIED:

Motion Passed 4-0

13. TRUSTEE INFORMAL DISCUSSION

Trustee Rael:

- Received a call from the Chavez family regarding the donated street sign on the corner of Fourth and Osuna, it is no longer there and would like it to be replaced.

Trustee Lewis:

- Heading into the Village north on Rio Grande Blvd would like to research options for beautification on the east side of the road. Possible options from getting volunteers to donate landscaping, to doing something to improve the area.

Trustee Pacheco:

- Discussed Smith's grocery store on Fourth Street, even though it is not in the Village it services the Village, it appears to be rundown and crime in the area. Is it possible to contact the Kroger company and possibly do something about it as a governing body?

Trustee Riccobene:

- No comments

Mayor Lopez:

- Blessing of the Water and the Land on May 15th at 10am at the Agri-Nature Center.
- Notice of Board of Trustees Budget Workshop on April 30, 2021, at Village Hall beginning at 9:00am. The workshop will remain in compliance with the State of New Mexico's yellow level requirements for Bernalillo County, limiting gatherings of no more than ten (10). The workshop will be live streamed on the Village website and the Village Facebook page.

14. ADJOURNMENT

The meeting was adjourned by Mayor Lopez at 8:37 p.m.

Seconded by Trustee Rael

PASSED AND APPROVED by the Board of Trustees of the Village of Los Ranchos de Albuquerque on this 12th day of May 2021.



A handwritten signature in black ink, appearing to read "Donald T. Lopez", written over a horizontal line.

Donald T. Lopez, Mayor

A handwritten signature in black ink, appearing to read "Danielle Sedillo-Molina", written over a horizontal line.

Danielle Sedillo-Molina, Clerk