



AGENDA

Village of Los Ranchos de Albuquerque
Board of Trustees Regular Meeting
Warren J. Gray Chambers
6718 Rio Grande Blvd. NW, Los Ranchos, NM 87107
Wednesday, January 17, 2024; 7:00 pm
Streamed on www.losranchosnm.gov

MAYOR

Joe Craig

ACTING ADMINISTRATOR

Joshua O'Halloran

CLERK

Danielle Sedillo-Molina

TRUSTEES

Gilbert Benavides

Jennifer Kueffer

George Radnovich

Frank Reinow

TREASURER

Will Fisher

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1. **CALL TO ORDER**
 2. **ROLL CALL**
 3. **PLEDGE OF ALLEGIANCE**
 4. **APPROVAL OF THE AGENDA**
 5. **ORGANIZATIONAL MEETING OF THE GOVERNING BODY**
 - A. Discussion and Approval of Resolution 2024-01-01; Establishing the Governing Body Meetings and Public Notice Requirements as Required by The New Mexico Open Meetings Act; NMSA 1978, Chapter 10, Article 15.
 - B. Pursuant To §3-12-3 (1) NMSA 1978; The Governing Body of a Municipality shall elect one of its members to act as Mayor Pro Tem in the absence of the Mayor; nomination and approval.
 - C. Pursuant To §3-11-5 (A) NMSA 1978; The Mayor shall submit for confirmation by the Governing Body, the names of persons who shall fill the Appointive Offices of the Municipality.
 - a) Village Treasurer, Will Fisher
 - b) Village Clerk, Danielle Sedillo-Molina
 - c) Village Planning and Zoning Director, Maida Rubin
 - d) Village Administrator, Vacant
 - D. Pursuant To §3-11-5 (A) NMSA1978; The Mayor shall submit for confirmation by the Governing Body the names of persons who shall be employed by the Municipality.
 - a) Derrick Aldridge, Maintenance Worker II
 - b) Sabrina Apodaca, Administrative Assistant, Agri-Nature Center
 - c) Michelle Austin, Administrative Assistant, Planning & Zoning Dept.
 - d) Maxine Baca, Court Clerk, (PT)
 - e) Ramona Carrillo, Maintenance Worker I
 - f) Mark Garcia, Maintenance Worker II
 - g) Keen Heinzelman, Facilities Maintenance Manager
 - h) Amelia Hinojos, Receptionist/Assistant to the Mayor and Administrator
 - i) Eric McClune, Maintenance Worker I

- j) Joshua O'Halloran, Agricultural Program Manager
- k) Thomas Sanchez, Code Enforcement Officer (PT)
- l) Tammy Silva, Chief Financial Officer
- m) Dominic Tomba, Animal Control/Animal Husbandry Program Manager
- E. Discussion and Approval: In accordance with the Village of Los Ranchos 2013 Codified Ordinances Chapter 9; §9.2.2 Planning and Zoning Commission. (A) MEMBERSHIP: The Commission shall consist of seven (7) members who shall be appointed by the Mayor with the advice and consent of the members of the Governing Body.
Planning & Zoning Commissioners for calendar year 2024 (January-December):
 - a) Gwenn Baldwin**
 - b) Connie Barrow **
 - c) John Edward **
 - d) Mary Homan**
 - e) Dru Tagliapietra

(** Current Commissioner)

6. **GENERAL PUBLIC COMMENT**

General public comment will be taken on items NOT listed on the agenda; speakers will be allowed three (3) minutes. *No action can occur on these items.*

The opportunity to comment during the meeting on specific agenda items is at the discretion of the presiding officer and must be germane to the item of business. Individuals will be given two (2) minutes and will be called upon at the appropriate time. *(It is advisable to sign up for comment by **12:00 noon Wednesday, January 17, 2024, or prior to the meeting commencing at 7:00pm.** Sign-up sheets will be available the day of the meeting). To register to comment, please email: dmolina@losranchosnm.gov*

7. **APPROVAL OF THE MINUTES**

- A. Minutes; December 13, 2023; Regular Meeting
- B. Minutes; December 18, 2023; Special Meeting

8. **DEPARTMENTAL REPORTS**

- a. Administrator's Report
- b. Agri-Nature Center Manager's Report
- c. Planning and Zoning Director's Report
- d. Project Manager's Report
- e. Public Safety Report

9. **FINANCIAL BUSINESS**

- A. Discussion and Approval of the December 2023 Cash Report
- B. Discussion and Approval of Resolution No. 2024-01-02; A Resolution Approving a Budget Adjustment (Bar); Recommending budget revisions related to the Fire Protection fund (209) for the Village of Los Ranchos de Albuquerque.

10. **PUBLIC HEARINGS**

- A. **LL 23-04** A request by The Ivy, LLC, dba The Ivy Tea Room, 3537 Plano Vista Rd. NE, Rio Rancho, NM, 87114, for a Restaurant Beer & Wine License with on-premises consumption with patio service. The business is located at 8830 4th St. NW, Los Ranchos de Albuquerque, NM, in the C-1 Zone of the Fourth Street Character Area, and is legally known as Lot A, The Magical Tea Land, Being a Replat of Tract 102A1,

MRGCD Map No. 24, in projected Section 16, Township 11 North, Range 3 East, N.M.P.M., Town of Alameda Grant, Village of Los Ranchos de Albuquerque, Bernalillo County, New Mexico, as recorded in the Office of the Bernalillo County Clerk on November 8, 2019. The property contains 0.5356 acres more or less.

11. **NEW BUSINESS**

- A. Discussion and Approval of Resolution No. 2024-01-03; A Resolution to Designate a Village Representative to Communicate to and with the Village's Legal Counsel the Village of Los Ranchos de Albuquerque's position and direction on outstanding and potential litigation.

12. **TRUSTEE INFORMAL DISCUSSION**

Roundtable discussion is informal; the Board of Trustees will take no official vote or other official action.

13. **ADJOURNMENT**

I certify that notice of the public Meeting has been given in compliance with the Open Meetings Act, NMSA 1978 Sections 10-15-1 through 10-15-4 and the Open Meetings Resolution 2023-01-01.

I certify that this agenda was posted on: 11 January 2024



Danielle Sedillo-Molina, Clerk

ATTENTION PERSONS ATTENDING THE BOARD OF TRUSTEE MEETING:

By entering the Village Chambers you consent to photography, audio recording, video recording and use for inclusion on the Village website and broadcasted on YouTube.

Residents who are unable to attend the meeting in person, will have the ability to participate via Zoom Video Conferencing and must have their camera turned on.

Zoom Link:

https://us06web.zoom.us/j/82230354951?pwd=ynMZD_Xt_8Z-WW5H29CXiQ27X066Bw.YeXuj8Rd2U7LduHv

Passcode: 506327

A final agenda will be posted 72 hours prior to the meeting. A copy of the agenda may be obtained at Village Hall, 6718 Rio Grande Blvd NW, during regular business hours; 8:00am-5:00pm or on the Village website: www.losranchosnm.gov

Please check the Village website <https://www.losranchosnm.gov/boardoftrusteesmeetings> for changes to the meeting schedule.

If you are an individual with a disability who needs a reader, amplifier, remote microphone, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the Village Clerk at (505) 344-6582 at least five (5) days prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact the Clerk at (505) 344-6582 if a special format is needed.