



# AGENDA

Village of Los Ranchos de Albuquerque  
Board of Trustees Regular Meeting  
Warren J. Gray Chambers  
6718 Rio Grande Blvd. NW, Los Ranchos, NM 87107  
Tuesday, February 20, 2024; 6:00 pm  
Streamed on [www.losranchosnm.gov](http://www.losranchosnm.gov)

## MAYOR

Joe Craig

## ACTING ADMINISTRATOR

Joshua O'Halloran

## CLERK

Danielle Sedillo-Molina

## TRUSTEES

Frank Reinow, Mayor Pro Tem  
Gilbert Benavides  
Jennifer Kueffer  
George Radnovich

## TREASURER

Will Fisher

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1. **CALL TO ORDER**
  2. **ROLL CALL**
  3. **PLEDGE OF ALLEGIANCE**
  4. **APPROVAL OF THE AGENDA**
  5. **GENERAL PUBLIC COMMENT**

General public comment will be taken on items NOT listed on the agenda; speakers will be allowed three (3) minutes. *No action can occur on these items.*

The opportunity to comment during the meeting on specific agenda items is at the discretion of the presiding officer and must be germane to the item of business. Individuals will be given two (2) minutes and will be called upon at the appropriate time.

*(It is advisable to sign up for comment by **12:00 noon Tuesday, February 20, 2024, or prior to the meeting commencing at 6:00pm.** Sign-up sheets will be available the day of the meeting). To register to comment, please email: [dmolina@losranchosnm.gov](mailto:dmolina@losranchosnm.gov)*

6. **APPROVAL OF THE MINUTES**
  - A. Minutes; January 17, 2024; Regular Meeting
7. **DEPARTMENTAL REPORTS**
  - a. Mayor's Report
  - b. Administrator's Report
  - c. Agri-Nature Center Manager's Report
  - d. Planning and Zoning Director's Report
  - e. Project Manager's Report
  - f. Public Safety Report

8. **FINANCIAL BUSINESS**
  - A. Discussion and Approval of the January 2024 Cash Report.
  - B. Discussion and Approval of Resolution No. 2024-02-01; A Resolution Approving a Budget Adjustment (Bar); Recommending budget revisions related to

- the General fund (101) for the Village of Los Ranchos de Albuquerque.
- C. Discussion and Approval of Resolution No. 2024-02-02; A Resolution Approving a Budget Adjustment (Bar); Recommending budget revisions related to the Capital Improvements fund (312) for the Village of Los Ranchos de Albuquerque.
  - D. Discussion and Approval of Resolution No. 2024-02-03; A Resolution Approving a Budget Adjustment (Bar); Recommending budget revisions related to the Capital Improvements fund (312) for the Village of Los Ranchos de Albuquerque.

**9. PUBLIC HEARINGS**

- A. SDP 23-05; A request by Chavez Guadalupe, LLC for discussion and approval of a Final Site Development Plan as allowed in §9.2.27. The request is for a residential development in the A-1 Zone in the Guadalupe Trail Character Area. The property is located at 6535 Guadalupe Trail NW and is legally described as a tract of land situated within the Elena Gallegos Grant, projected Section 29, Township 11 North, Range 3 East, New Mexico Principal Meridian, within M.R.G.C.D. Map No. 29, being all of Tracts 36-A-1-E-2, 36-A-2-E-2, 36-A-3-E-2, 36-A-1-F, 36-A-2-F, 36-A-3-F, 35-A-2-A and 62-B-2-B, M.R.G.C.D. Map No. 29. The property contains 9.2682 acres more or less.

**10. NEW BUSINESS**

- A. Discussion and Approval of Resolution No. 2024-02-04; A Resolution approving a Celebration Permit for the 2024 Los Ranchos Matanza to be held on Saturday, February 24, 2024.
- B. Discussion and Approval of the 2024 Farm Plan for the Paseo Del Norte Open Space; Jacobo Sanchez, SW Soil.
- C. Discussion and Approval of the State of New Mexico Department of Transportation Fund 93100 Capital Appropriation Project in the amount of \$500,000.00 to acquire rights of way and to plan, design, construct and improve 4th Street in Los Ranchos de Albuquerque.
- D. Discussion and Approval of RFP No. 2024-01-P &E; Planning and Engineering Services for Middle Rio Grande Levee Improvements. Authorizing the Mayor to execute and enter into contract with Wilson & Company.
- E. Discussion and Approval: In accordance with the Village of Los Ranchos 2013 Codified Ordinances Chapter 9; §9.2.2 Planning and Zoning Commission. (A) MEMBERSHIP: The Commission shall consist of seven (7) members who shall be appointed by the Mayor with the advice and consent of the members of the Governing Body.  
 Planning & Zoning Commissioners for calendar year 2024,  
 (January-December):
  - a.) *Claire Heywood*
  - b.) *Robert Martinez\*\**
 (\*\*Current Commissioner)

**11. TRUSTEE INFORMAL DISCUSSION**

Roundtable discussion is informal; the Board of Trustees will take no official vote or other official action.

**12. ADJOURNMENT**

I certify that notice of the public Meeting has been given in compliance with the Open Meetings Act, NMSA 1978 Sections 10-15-1 through 10-15-4 and the Open Meetings Resolution 2024-01-01.

I certify that this agenda was posted on: 12 February 2024



Danielle Sedillo-Molina, Clerk

**ATTENTION PERSONS ATTENDING THE BOARD OF TRUSTEE MEETING:**

By entering the Village Chambers you consent to photography, audio recording, video recording and use for inclusion on the Village website and broadcasted on YouTube.

***Residents who are unable to attend the meeting in person, will have the ability to participate via Zoom Video Conferencing and must have their camera turned on.***

Zoom Link:

[https://us06web.zoom.us/j/83279133418?pwd=93bMJNCI9gzJ7izLbgIGG5YRtJ56Qw.FS1pMITjgla3\\_eN](https://us06web.zoom.us/j/83279133418?pwd=93bMJNCI9gzJ7izLbgIGG5YRtJ56Qw.FS1pMITjgla3_eN)

Passcode: 731080

A final agenda will be posted 72 hours prior to the meeting. A copy of the agenda may be obtained at Village Hall, 6718 Rio Grande Blvd NW, during regular business hours; 8:00am-5:00pm or on the Village website: [www.losranchosnm.gov](http://www.losranchosnm.gov)

Please check the Village website <https://www.losranchosnm.gov/boardoftrusteesmeetings> for changes to the meeting schedule.

***If you are an individual with a disability who needs a reader, amplifier, remote microphone, qualified sign language Interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the Village Clerk at (505) 344-6582 at least five (5) days prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact the Clerk at (505) 344-6582 if a special format is needed.***