



Planning & Zoning Commission
of the
Village of Los Ranchos de Albuquerque

AGENDA

August 8, 2023 Regular Meeting
7:00 p.m. Warren J. Gray Hall
6718 Rio Grande Blvd NW

Commission:

Commissioner JT Michelson, Chair
Commissioner Mary Homan, Vice Chair
Commissioner Connie Barrow
Commissioner Dan Gay
Commissioner Karen Christensen
Commissioner Shelleen Smith
Commissioner Robert Martinez

Staff:

Maida Rubin – Planning & Zoning Director
Tawnya Mortensen – Interim Planning & Zoning Director
Ann Simon – Village Administrator
Michelle S. Austin – Administrative Assistant
Nann Winter – Village Attorney
Kiko Jeanette – IT Specialist & Zoom Moderator

Public Comment: The public may both submit written comment in advance of the meeting and sign up to speak during the meeting. The Planning & Zoning Commission will receive written comment via email up to 12:00 pm Tuesday, August 8, 2023. Individuals wishing to provide verbal public comment at this meeting must sign up prior to the meeting. It is advisable to sign up for public comment as early as possible but no later than 5:00 PM, August 8, 2023. To submit comments or sign-up to speak, email the Village Clerk Danielle Sedillo-Molina at dmolina@losranchosnm.gov.

1. CALL TO ORDER

- a) Roll Call
- b) Approval of the Agenda

2. PUBLIC COMMENT PERIOD

Residents may address the Planning and Zoning Commission to comment on issues, problems, or successes on **topics that do not appear elsewhere on the agenda**. Audience members will be given an opportunity to comment on agenda items as they come up. **Speakers must register with Village Staff prior to the beginning of the meeting.**

3. CONSENT AGENDA

All matters listed under the Consent Agenda are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

- a) Approval of the Minutes – July 11, 2023 Regular Meeting

4. PUBLIC HEARINGS & APPLICATIONS

- A. V 23-04;** A request by Duane and Brenda Summers for approval of a Variance from §9.2.10(E)(2)(a) requiring a 15-foot rear setback and a 10-foot side setback. The property is

zoned R-2, is located at 519 Charles Pl. NW in the Fourth Street Character Area, and is legally described as Lot 14 Block 3 Green Valley Addition. The property contains 0.33 acres more or less.

- B. V 23-05;** A request by Charles Henry and Sharon Niederman for approval of a Variance from §9.2.11(C)(1) requiring guest houses be limited to 1,000 square feet. The property is zoned R-3 in the Fourth Street Character Area, is located at 305 Wayne Rd NW, and is legally described as Lot 7 Englebrecht Subdivision. The property contains 0.574 acres more or less.
- C. CDSP 23-01;** A request by Chavez Guadalupe, LLC for review and recommendation of a Conservation Development Standards Permit as allowed by §9.2.27. The request is for a residential development in the A-1 Zone in the Guadalupe Trail Character Area. The property is located at 6535 Guadalupe Trail NW and is legally described as a tract of land situated within the Elena Gallegos Grant, projected Section 29, Township 11 North, Range 3 East, New Mexico Principal Meridian, within M.R.G.C.D. Mop No. 29, being all of Tracts 36-A-1-E-2, 36-A-2-E-2, 36-A-3-E-2, 36-A-1-F, 36-A-2-F, 36-A-3-F, 35-A-2-A and 62-8-2-B, M.R.G.C.D. MAP NO. 29. The property contains 9.2682 acres more or less.
- D. SDP 23-05;** A request by Chavez Guadalupe, LLC for review and recommendation of a Preliminary Site Development Plan as allowed in §9.2.27. The request is for a residential development in the A-1 Zone in the Guadalupe Trail Character Area. The property is located at 6535 Guadalupe Trail NW and is legally described as a tract of land situated within the Elena Gallegos Grant, projected Section 29, Township 11 North, Range 3 East, New Mexico Principal Meridian, within M.R.G.C.D. Mop No. 29, being all of Tracts 36-A-1-E-2, 36-A-2-E-2, 36-A-3-E-2, 36-A-1-F, 36-A-2-F, 36-A-3-F, 35-A-2-A and 62-8-2-B, M.R.G.C.D. MAP NO. 29. The property contains 9.2682 acres more or less.
- E. S 23-05;** A request by Chavez Guadalupe, LLC for review and recommendation of a Preliminary Plat for a Major Subdivision as allowed in §9.2.27. The request is for a residential development in the A-1 Zone in the Guadalupe Trail Character Area. The property is located at 6535 Guadalupe Trail NW and is legally described as a tract of land situated within the Elena Gallegos Grant, projected Section 29, Township 11 North, Range 3 East, New Mexico Principal Meridian, within M.R.G.C.D. Mop No. 29, being all of Tracts 36-A-1-E-2, 36-A-2-E-2, 36-A-3-E-2, 36-A-1-F, 36-A-2-F, 36-A-3-F, 35-A-2-A and 62-8-2-B, M.R.G.C.D. MAP NO. 29. The property contains 9.2682 acres more or less.

5. OLD BUSINESS

There is no Old Business.

6. NEW BUSINESS

There is no New Business.

7. REPORTS

- a) Planning Department Report

8. COMMISSIONER'S INFORMAL DISCUSSION

9. ADJOURNMENT

A COPY OF THE AGENDA MAY BE OBTAINED AT THE VILLAGE OFFICE, 6718 RIO GRANDE BLVD. NW, DURING REGULAR BUSINESS HOURS OF 8:00 AM – 5:00 PM OR AT www.lqsranchosnm.gov.

THE NEXT REGULAR MEETING WILL BE HELD TUESDAY September 12, 2023

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the Village Clerk at 505-344-6582 at least one week prior to the meeting or as soon as possible.

I certify that notice of the Public Meeting has been given in compliance with the Open Meetings Act, Section 10-15-1 through 10-15-4 NMSA 1978 and Open Meetings Resolution 2021-1-P&Z.



Maida Rubin, Planning and Zoning Director

07/26/23

Date