



Position: Experienced Farm Worker

Department: Agriculture; Agri-Nature Center

Salary Range: \$15.00/hour-\$20.00/hour

FLSA Status: Non-Exempt

Classification: Non-Classified; FT, Temporary/Seasonal; March-October

Position Summary

The Experienced Farm Worker will help with the development and growth while improving the viability and sustainability of agricultural operations in the Village of Los Ranchos. The farm worker will help with the assistance in developing a strong sustainable farming community in Los Ranchos. The qualified candidate needs to reflect a person who can drive the mission of Agriculture for the Village.

Minimum Qualifications

Education and Experience: High school diploma, or equivalent. Two (2 -3) to three years of experience in agriculture practices and planning including crops, cover crops, fruit trees, fruit bushes.

Necessary Knowledge, Skills and Abilities: Experience in agriculture practice is preferred. Knowledge of sustainable farming practices, farm management, agricultural systems and technology. The ability to communicate effectively, verbally and in writing and keep records; ability to establish successful working relationships with co-workers, elected officials, and the general public. The qualified candidate should contribute to new agriculture techniques as applicable in the Village.

Essential Functions

The following functions are typical for this position. The omission of specific functions does not exclude them if the work is similar, related or a logical assignment for this position. Other duties may be required and assigned.

- Implement farm plans at Agri-Nature Center under the direction and mentorship of Agriculture Program Manager;
- Land preparation in spring and fall;
- Preferred, but not required, the operation of tractors and other farm machinery;
- Experience in knowledge and implementation of organic farm principles and applications;
- Organic soil management practices to include Cover Crops, composting and other applications for lowering P.H.;
- Have experience in soil management, irrigation, plowing, discing, tilling, mowing, planting seeds, germination of seeds. planting, weed management, composting and harvesting;
- Maintenance and upkeep of farm including, Irrigation ditches, berms, irrigation lines, trees, hedges and fields;
- Upkeep and maintenance of raised beds at the Agri-Nature Center to include planting and maintaining crops;
- Provide coordination of resources for agricultural needs on Village owned land;
- Facilitate and help develop solutions to the public's agricultural needs and concerns;
- Planting of crops, fruit bushes, fruit trees, fertilization, pest and diseases;
- Harvesting of crops, washing, cleaning and prepping, weighing and cold storage;
- Establish, manage and maintain common use areas for farmers on Village land;
- Irrigation of fields including flooding, drip irrigation and hand watering;
- Communicate clearly and concisely with other team members;
- Adhere to safe work practices and procedures;
- Operate a village vehicle and other equipment as required;
- Establish and maintain effective working relationships with those contacted in the course of work including Village officials,

attendees, and the general public.

- Experience with livestock and poultry is desirable, but not essential;
- Document records of work completed on farm.

Screening and Compliance

Formal application, rating of education and experience; Oral interview and reference check; Job related tests may be required. Employee must pass a physical exam, pre-employment drug screening, and criminal background check. The village of Los Ranchos is a drug and alcohol free environment.

Certifications, Licenses and Registrations

Driver's License Requirement:

Must have and maintain a valid NM State Driver's License or the ability to obtain a license within one month of employment.

Note -- For any driver, driving record must always meet Village driving and insurability standards.

Supervision Received and Exercised

Receive direct supervision from Agriculture Program Manager

Physical Requirements and Working Conditions

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job with or without reasonable accommodations.

The employee will primarily work take place in an outdoor environment. The employee may be required to work on weekends, work day times may be flexible, and work hours may change depending on the season. The employee will be exposure to sun, heat and communicable diseases, noise, and congested public areas. Essential and supplemental functions require maintaining physical condition necessary for walking, standing or sitting for prolonged periods of time, and moderate or heavy type lifting. The employee must occasionally lift and/or move up to fifty (50) pounds.

While performing the duties of this job, the employee is regularly required to sit, stand, walk, talk and hear, use hands to handle, feel or operate objects, tools or controls, and reach with hands and arms. The employee is occasionally required to, climb or balance, stoop, kneel, crouch, or crawl. Specific vision abilities required by this job include close vision and the ability to adjust focus.

Approvals and Acknowledgement

The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position.

The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.

Employee Acknowledgement: I certify by my signature below that I am able to perform the essential functions of this position with or without a reasonable accommodation.

Name: _____ Signature: _____ Date: _____

Approval: _____ Date: _____
Mayor

Approval: _____ Date: _____
Administrator

Revision History:

02/27/2024

11/15/2023

05/05/2023

04/27/2019