



Planning & Zoning Commission  
of the  
Village of Los Ranchos de Albuquerque

**AGENDA**

**March 12, 2024 Regular Meeting**  
**7:00 p.m. Warren J. Gray Hall**  
**6718 Rio Grande Blvd NW**

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**Commission:**

Commissioner Mary Homan, Vice Chair  
Commissioner Connie Barrow  
Commissioner Robert Martinez  
Commissioner John Edward  
Commissioner Gwenn Baldwin  
Commissioner Dru Tagliapietra  
Commissioner Claire Heywood

**Staff:**

Maida Rubin – Planning & Zoning Director  
Brennon Williams – Village Staff  
Michelle S. Austin – Administrative Assistant  
Bill Chappell – Village Attorney  
Darnell Worrell – IT Specialist & Zoom Moderator

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**Public Comment:** The public may both submit written comment in advance of the meeting and sign up to speak during the meeting. The Planning & Zoning Commission will receive written comment via email up to 12:00 pm Tuesday, March 12, 2024. Individuals wishing to provide verbal public comment at this meeting must sign up prior to the meeting. It is advisable to sign up for public comment as early as possible but no later than 5:00 PM, March 12, 2024. To submit comments or sign-up to speak, email the Village Clerk Danielle Sedillo-Molina at [dmolina@losranchosnm.gov](mailto:dmolina@losranchosnm.gov).

**1. CALL TO ORDER**

- A. Oath of Office for new Commissioners
  - a. Dru Tagliapietra
  - b. Claire Heywood
- B. Roll Call
- C. Approval of the Agenda

**2. PUBLIC COMMENT PERIOD**

Residents may address the Planning and Zoning Commission to comment on issues, problems, or successes on **topics that do not appear elsewhere on the agenda**. Audience members will be given an opportunity to comment on agenda items as they come up. **Speakers must register with Village Staff prior to the beginning of the meeting.**

**3. CONSENT AGENDA**

All matters listed under the Consent Agenda are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

- A. Approval of the Minutes – January 9, 2024 Regular Meeting

**4. PUBLIC HEARINGS & APPLICATIONS**

**A. V 24-01;** A request by Thomas & Mary McConnell for a variance from §9.2.7(C)(5)(a) limiting the size of a guest house to 1,000 square feet of heated floor area. The property is located at 1742 Dietz Pl. NW and is legally known as Tracts E-1 & E-2, Land Division of a Portion of Tract 39, MRGCD Map No. 31 and the Westerly 14 Feet of Lot 1, Block 3, Rio Grande Meadows. The property contains 1.513 acres, more or less

**B. V 24-02;** A request Caroline Orcutt for a Variance from § 9.2.11(E)(2)(a) requiring a 10-foot side yard setback distance. The property is zoned R-3 and is located within the 4th Street Character Area. The property is located at 363 Tyler Rd. NW and is legally known as Lot 7, Kingsbury Addition. The property contains 0.32 acres, more or less

**5. OLD BUSINESS**

*There is no Old Business*

**6. NEW BUSINESS**

**A.** Adoption of Resolution for 2024

a. Adoption of Resolution 2024-2 – Planning & Zoning & Open Meetings Act

**B.** Election of Officers 2024

a. Nominations for: Chair, Vice Chair, and Secretary

**7. REPORTS**

**A.** Planning & Zoning Department Report

**B. COMMISSIONER’S INFORMAL DISCUSSION**

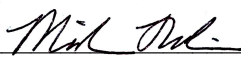
**C. ADJOURNMENT**

A COPY OF THE AGENDA MAY BE OBTAINED AT THE VILLAGE OFFICE, 6718 RIO GRANDE BLVD. NW, DURING REGULAR BUSINESS HOURS OF 8:00 AM – 5:00 PM OR AT [www.losranchosnm.gov](http://www.losranchosnm.gov).

**THE NEXT REGULAR MEETING WILL BE HELD TUESDAY April 9, 2024**

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the Village Clerk at 505-344-6582 at least one week prior to the meeting or as soon as possible.

I certify that notice of the Public Meeting has been given in compliance with the Open Meetings Act, Section 10-15-1 through 10-15-4 NMSA 1978 and Open Meetings Resolution 2023-1-P&Z.

  
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Maida Rubin, AICP, CFM, Planning and Zoning Director

02/28/24  
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Date