



Village of Los Ranchos de Albuquerque

## **Board of Trustees Instructions for participating in the Regular Meeting in person and remotely**

Wednesday, January 17, 2024; 7:00 pm

Streamed on [www.losranchosnm.gov](http://www.losranchosnm.gov)

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Please click the link below to join the webinar:

[https://us06web.zoom.us/j/82230354951?pwd=ynMZD\\_Xt\\_8Z-WW5H29CXiQ27X066Bw.YeXui8Rd2U7LduHv](https://us06web.zoom.us/j/82230354951?pwd=ynMZD_Xt_8Z-WW5H29CXiQ27X066Bw.YeXui8Rd2U7LduHv)

Passcode: 506327

### **INSTRUCTIONS FOR PROVIDING PUBLIC COMMENT DURING THE MEETING:**

Individuals wishing to provide public comment at the meeting may do so in person or via the Zoom Video Conferencing platform.

- General Public Comment is allowed on an item ***NOT*** already listed on the agenda; participants will be given three (3) minutes. **No action can be taken. (It is advisable to sign up by 12:00 noon January 17, 2024, but no later than 7:00 pm the day of the meeting, and prior to the meeting commencing).**
- The opportunity to comment during the meeting on specific agenda items is at the discretion of the presiding officer and must be germane to the item of business. Individuals will be given two (2) minutes and will be called upon at the appropriate time. **(It is advisable to sign up by 12:00 noon Wednesday, January 17, 2024, but no later than 7:00pm the day of the meeting, and prior to the meeting commencing).** Sign-up sheets will be available the day of the meeting.
- Public hearings (quasi-judicial and/or legislative) the public will be allowed two (2) minutes to speak. **(It is advisable to sign up as early as possible, but no later than 7:00 pm the day of the meeting, and prior to the meeting commencing).**
- Public comments are not taken on procedural items; *Minutes, Departmental Reports, Financial Business, Trustee Informal Discussion, etc.*

To register to comment, please email: Danielle Sedillo-Molina, at [dmolina@losranchosnm.gov](mailto:dmolina@losranchosnm.gov) with the following information:

- The item of business you wish to speak on
- Your first and last name
- Your complete address
- Phone number you will call from (if applicable)
- Camera mode must be on when participating remotely.

**Decorum:** Staff has the right to remove individuals from the meeting for poor etiquette, excessive noise, or any other behavior deemed a nuisance.

***Please Note:*** The Village of Los Ranchos is providing the ability for the public to participate in hybrid meetings. As with any application, digital service, or software, the opportunity for failure can occur, therefore, the Village is *not* responsible for the inability to connect to the meeting, either by the Zoom meeting link or viewing via livestream.

The meeting video and audio is recorded and will be available online after the meeting on the Village website: <https://www.losranchosnm.gov/boardoftrusteesmeetings>